


# University of Florida Letterhead Order Form

E-mail to: [orders@allegragainesville.com](mailto:orders@allegragainesville.com) or Fax to 371-6597

 <p>Unit Name College Name PO Box 000000 Gainesville FL 32600-0000</p>
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PLEASE PRINT LEGIBLY OR TYPE YOUR INFORMATION BELOW:

(The names and titles of individuals are not to be printed on envelopes)

College: \_\_\_\_\_

Department: \_\_\_\_\_

PO Box: \_\_\_\_\_

City, State, Zip+4: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Name & Phone # of Person Placing Order: \_\_\_\_\_

E-mail address to send proof: \_\_\_\_\_

Quantity:  500 (minimum)  1000  Other \_\_\_\_\_ (Per 500) Proof:  Yes  No

Payment Options:  P-Card  Send to Corcentric  
 PO # \_\_\_\_\_  Dept. Id # \_\_\_\_\_

This form is interactive, if you need help call 373-7547